

REGULAR MEETING OF THE BOARD OF EDUCATION

COMMUNITY UNIT SCHOOL DISTRICT #95

April 23, 2009, Lake Zurich High School

300 Church Street, Lake Zurich

Board President Brown called the regular meeting to order at 7:00 p.m.

A call of the roll showed the following members present: Goldberg, Brown, Finn, Putbress, Hussey, and Kropf.
Absent: Pietro

Katie and Madelyn Zolnierek led the Pledge of Allegiance.

Mrs. Brown noted that Teacher Appreciation Week is May 4th through 8th and all buildings are planning special celebrations for their teachers on each day.

Mr. Jennings presented the Students of the Month for March who demonstrate the core values of our Strategic Plan: From Lake Zurich High School: Tim Ewan, from Middle School North: Zach Mariani, from Middle School South: Daniel Ross, from Spencer Loomis: Matthew Milner, from Seth Paine: Will Butcha, from May Whitney: Daniel Young, from Sarah Adams: Juan Garcia, from Isaac Fox: Madelyn and Katie Zolnierek, and from Charles Quentin, Paulinka Krocak. Each of these students received a framed certificate noting the honor.

Staff member of the month recognition goes to: Melissa Gray, Technology Applications Specialist at the PDC, Peggy Smiesko, School Nurse at Seth Paine, Georgie Bloom, Speech Pathologist at Isaac Fox, and Sharon Kaczmaryn, Reading Specialist at Isaac Fox. Each of these staff members received a framed certificate and small gift highlighting the honor.

Parent Volunteers of the Month are Kathy Keenan, Beth Mumbower, and Juliet Snyder for their many hours of work on behalf of the District, and especially the students at Sarah Adams School. Each of these parent volunteers received a framed certificate and small gift highlighting the honor.

The Board took a recess at this time to honor two outgoing Board Members for their service to the district and the community, Jim Hussey for 4 years and Jan Putbress for 12 years on the Board.

Consent Agenda The items included for consideration on the Consent Agenda:

Committee of the Whole, Closed Session	Mar. 12, 2009
Board of Education, Open Session	March 26, 2009
Committee of the Whole, Open Session	April 16, 2009
Committee of the Whole, Closed Session	April 16, 2009
Treasurer's Report	
Personnel Report & Addendums	
Renewal of Membership in IHSA	

Mr. Hussey moved, seconded by Mr. Goldberg to approve the consent agenda as prepared and presented by the administration.

On a roll call vote: Ayes: Brown, Putbress, Goldberg, Finn, Hussey, and Kropf. Nays: None.
Motion passed. Supporting documents will be included with these minutes.

Public Comments No members of the community came forward to address the Board.

Check Register Ms. Kalou presented the check register for the last half of March and to date in April and asked for approval. The register also includes payments from the imprest fund, bond fund, and the building activity monthly account reports.

Mr. Hussey moved, seconded by Mr. Kropf to approve the check register for payments from the imprest fund, disbursements from the bond fund, and student activity monthly reports, as presented by the Administration.

On a roll call vote: Ayes: Brown, Putbress, Goldberg, Finn, Hussey, and Kropf. Nays: None. Motion passed. Supporting documents will be included with these minutes.

**Bid Approval –
Summer Work
Projects**

Ms. Kalou reviewed the bid process for several repair projects that need to be completed over the summer break time frame. In addition to the projects that were bid, the costs for some small projects have been updated and expects the total costs for repairs to be close to the estimated amount. She also recommends carrying a \$200,000 contingency for items that may need to be addressed during the 09-10 year.

Mr. Hussey moved, seconded by Mr. Kropf that the Board of Education award bid package A for Primary Remodel and Systems to Boller Construction in the amount of \$820,000, award of bid package B for the PAC and drama room floor to Doherty Construction in the amount of \$99,600, and award the bid package D for the Bryon High Efficiency boiler to Amber Mechanical in the amount of \$66,472, and to reject all bids for roofing in bid package C.

On a roll call vote: Ayes: Brown, Putbress, Goldberg, Finn, Hussey, and Kropf. Nays: None. Motion passed.

**Declaration of the
Last Day of
School**

Dr. Knutson reviewed that weather and other conditions required cancellation and postponement of classes at all buildings for three days this past winter, Dec. 19, Jan 15 & 16.

Mrs. Putbress moved, seconded by Mr. Hussey to declare June 11, 2009 as the last day of student attendance for the 2008-2009 academic year.

On a roll call vote: Ayes: Brown, Putbress, Goldberg, Finn, Hussey, and Kropf. Nays: None. Motion passed.

**Affirmation of
Canvass of Votes
of the April 7,
2009
Consolidated
Election**

Dr. Knutson noted that on April 22, 2009 the district received the official canvass from the Lake County Clerk. The canvass serves several purposes. It furnishes an official means of combining election returns from various precincts; it serves as a means of checking to some degree the work of the election officials; and it provides a method of discovering and correcting clerical errors. It is not a recount of the votes.

The Lake County Clerk has provided voting results from all precincts in the school district as shown below. The Board will then proceed to affirm the canvass and proclaim the results of the election.

Four Year Term:

Kathleen Wallis	3254
Jan Putbress	2891
Kathy Brown	3820
Mike Finn	3597
John Kropf	3205

Two Year Unexpired Term:

Joel Honegger	1811
Jim Burke	2793

Mr. Hussey moved, seconded by Mr. Goldberg to affirm the canvass of votes and proclaim that Kathleen Wallis, Kathy Brown, Mike Finn, John Kropf and Jim Burke received the most votes and are elected to be members of the 2009-2011 Community Unit School District #95 Board of Education.

On a roll call vote: Ayes: Brown, Putbress, Goldberg, Finn, Hussey, and Kropf. Nays: None. Motion passed.

**Appointment of
President and
Secretary Pro-
Tem**

Dr. Knutson noted that there is a need for a presiding officer to conduct the election of Board President, and a need for a Board Secretary to record official business until those offices can be filled.

Mr. Finn moved, seconded by Mr. Goldberg to appoint Dr. Brian Knutson as President Pro-

Tem until the Board elects a new President and to appoint Mrs. Marsha Smyser to serve as Secretary Pro-Tem until a new Board Secretary is seated.

On a roll call vote: Ayes: Brown, Putbress, Goldberg, Finn, Hussey, and Kropf. Nays: None. Motion passed.

**Adjournment
Sine Die of the
2007-2009 Board
of Education**

Mrs. Putbress moved, seconded by Mr. Hussey to adjourn the 2007-2009 Community Unit School District #95 Board of Education *Sine Die*.

On a voice vote: Ayes: Brown, Putbress, Goldberg, Finn, Hussey, and Kropf. Nays: None. Motion passed.

Mrs. Putbress and Mr. Hussey departed the Board table with the thanks of the community. Mrs. Wallis and Mr. Burke were seated at the Board table.

Oath of Office

Dr. Knutson administered the Oath of Office to the 2009-2011 Board of Education.

**Election of Board
President**

Dr. Knutson asked for nominations for President of the Board of Education.

Mr. Kropf nominated Mrs. Brown to be President of the 2009-2011 Board of Education. There were no other nominations, Dr. Knutson declared Mrs. Brown the winner and she will take the position of President.

**Election of Board
Vice-President**

New Board President Brown asked for nominations for Board Vice-President.

Mr. Goldberg nominated Mr. Kropf to be Vice President of the 2009-2011 Board of Education.

There were no other nominations, and on roll call vote: Ayes: Brown, Burke, Goldberg, Finn, and Wallis. Nays: None. Motion passed.

Mr. Kropf was declared the winner, and will take the position of Vice-President.

**Election of Board
Secretary**

Board President Brown asked for nominations for Board Secretary.

Mr. Finn nominated Mrs. Wallis to be Secretary of the 2009-2011 Board of Education.

There were no other nominations, and on roll call vote: Ayes: Brown, Burke, Goldberg, and Finn. Nays: None. Motion passed.

Mrs. Wallis was declared the winner, and will take the position of Board Secretary.

**Set Dates and
Locations for
Regular Board
Meetings**

As the schedule of meetings for the remainder of the fiscal year has been published, it may be the desire of the new Board to continue with the current listing of dates, times and locations of meetings, and then to create a new schedule in June that will be convenient to all members.

2009	Location	Type	Time
May 7 & May 14	LZHS Library	Committee of the Whole	6:00 PM
May 28	HS Little Theater	Board of Education	7:00 PM
Jun, 11 & Jun. 18	LZHS Library	Committee of the Whole	6:00 PM
June 25	HS Little Theater	Board of Education	7:00 PM

Mr. Kropf moved, seconded by Mr. Finn to complete the schedule of meetings as currently published: the regular meetings of the Board of Education will occur on the listed dates and times and at the following locations. Further, that a new schedule will be created and published in June.

On a roll call vote: Ayes: Brown, Burke, Goldberg, Finn, Kropf, and Wallis. Nays: None. Motion passed.

**Policy Revisions
– Second
Reading**

Recent policy committee sessions and the Illinois Association of School Boards recommend the addition of new policies and the revisions to others:

4:55	Use of Credit and Procurement Cards – Updated to comply with ISBE’s rule containing policy requirements for using credit or procurement cards
4:130	Free and Reduced Price Food Services – Updated to require that the telephone number of the contact person for free and reduced-price food services is published in annual notifications and that the District publicly announce the program’s availability through district publications and web sites.
4:170	Safety – Updated to note that a law enforcement drill is now mandatory
5:35	Compliance with the Fair Labor Standards – Adds detail to a directive to the superintendent regarding the policy’s implementation.
5:185	Family and Medical Leave – Updated to comply with new Federal rules on FMLA
5:310	Compensatory Time-Off – Directs the Superintendent to implement the policy in accordance with the FLSA and its rules.
8:30	Visitors to and Conduct on School Property – Now requires all visitors to sign a visitors log, show identification, and wear a visitor’s badge.

Mr. Kropf moved, seconded by Mr. Goldberg to adopt the revisions and additions to the Board of Education Policy Manual as read.

On a roll call vote: Ayes: Brown, Burke, Goldberg, Finn, Kropf, and Wallis. Nays: None. Motion passed.

**Additional
Information**

Dr. Knutson reported a donation received by the district from the Middle School North PTO group of five round recycled plastic picnic tables and umbrellas to use in the outdoor courtyard area at the Spencer Loomis/Middle School North campus at a cost of \$5,341.

**Committee
Reports**

Reports from Standing Board Committees were presented for information. Committee assignments for Board members will be discussed at the next committee of the whole.

Closed Session

Mr. Goldberg moved, seconded by Mr. Finn to adjourn to closed session to discuss personnel matters: the appointment, employment, compensation, performance, discipline or dismissal of specific employees of the public body.

On a roll call vote: Ayes: Brown, Burke, Goldberg, Finn, Kropf, and Wallis.

The Board adjourned to closed session at 8:09 pm.
The Board returned to open session at 8:39 pm.

Adjournment

As there were no additional items on the agenda, Mr. Kropf moved, seconded by Mr. Finn to adjourn the meeting at 8:40 pm. On a voice vote, all members voted aye.

Mrs. Kathy Brown
President, Board of Education
C.U.S.D. #95 Lake Zurich, IL

Mrs. Kathleen Wallis
Secretary, Board of Education
C.U.S.D. #95 Lake Zurich, IL

Respectfully submitted, Marsha Smyser Board Clerk

_____ *Date Minutes Approved by the Board of Education,*

_____ *Date Minutes Made Available for Public Inspection,*

_____ *Date Minutes Posted on the District Website*