

# REGULAR MEETING OF THE BOARD OF EDUCATION

COMMUNITY UNIT SCHOOL DISTRICT #95

May 28, 2009, Lake Zurich High School

300 Church Street, Lake Zurich

## Minutes

Board President Brown called the regular meeting to order at 7:00 p.m.

A call of the roll showed the following members present: Goldberg, Brown, Pietro, Finn, Wallis, and Kropf.  
Absent: Burke

Children from the Witt family led the Pledge of Allegiance.

Mrs. Brown expressed the Board's gratitude for the community fundraising efforts to cover some extracurricular programs that had been suggested for elimination or reduction. It appears that those efforts have been very successful and shows the community's commitment to their children's education.

Mr. Jennings presented the Students of the Month for March who demonstrate the core values of our Strategic Plan: From Lake Zurich High School: Tara Darnell, from Middle School North: Paige Abry, from Middle School South; Samantha Esser, from Spencer Loomis: Reed Coughenour, from Seth Paine: Nelly Fonarev, from May Whitney: Hallie Benigni, from Sarah Adams: Drew Witt, from Isaac Fox: Kailee Remez, and from Charles Quentin, Griffin McNerney. Each of these students received a framed certificate noting the honor.

Parent Volunteer of the Month is Kim Schroeder for her many hours of work on behalf of the District, and especially the students at Lake Zurich High School.

The Board recognized with appreciation the staff members who are retiring this year: Bob Allard, LZHS Biology Teacher, Georgie Bloom, IF Speech/Language Pathologist, Karen Filippi, MSS Nurse, Gail Galter, SP 1st Grade Teacher, Sarah Hudson, MW Reading Specialist, Nancy Huntington, MW Assistant to the Principal, Sharon Kaczmaryn, IF Reading Specialist, Mary Kaus, CQ 2nd Grade Teacher, Joe Kedzior, LZHS Consumer Education Teacher, Brian Knutson, Superintendent, Vicki O'Connell, MSS Guidance Counselor, Mary Margaret Olson, SA Reading Specialist, Pat Polcyn, District Accounts Payable Clerk, Jennie Stanonik SP 1st Grade Teacher, Rosemary Stark, IF 4th Grade Teacher, and Chris Yrigoyen, SP 2nd Grade Teacher

### **Consent Agenda** The items included for consideration on the Consent Agenda:

Approval of Minutes

Board of Education, Open Session	April 23, 2009
Committee of the Whole, Open Session	May 7, 2009
Committee of the Whole, Closed Session	May 7, 2009
Board of Education, Special Meeting	May 14, 2009
Committee of the Whole, Open Session	May 14, 2009
Committee of the Whole, Closed Session	May 14, 2009

Treasurer's Report

Personnel Report

Mr. Pietro moved, seconded by Mr. Goldberg to approve the consent agenda as prepared and presented by the administration.

On a roll call vote: Ayes: Brown, Goldberg, Finn, Wallis, Pietro, and Kropf. Nays: None.  
Motion passed. Supporting documents will be included with these minutes.

**Public Comments** Mr. Jim Pobol of GCA Services spoke to introduce his company to the Board. Ann Donnelly of LaCasa spoke to request more details on the bid and award process.

**Check Register** Ms. Kalou presented the check register for the last half of April and to date in May and asked for approval. The register also includes payments from the imprest fund, bond fund, and the building activity monthly account reports.

Mr. Kropf moved, seconded by Mrs. Wallis to approve the check register for payments from

the imprest fund, disbursements from the bond fund, and student activity monthly reports, as presented by the Administration.

On a roll call vote: Ayes: Brown, Goldberg, Finn, Wallis, Pietro, and Kropf. Nays: None. Motion passed. Supporting documents will be included with these minutes.

**Food Service  
Contract Rollover**

Ms. Kalou reviewed the contract renewal with Sodexho. The contract with Sodexho calls for a CPI Food Away From Home increase of 5%. A major reason for increasing the cost of the meals this year was to ensure that the District continued to break even with the lunch program. This is becoming increasingly more difficult as the a la carte sales decline.

Mr. Pietro moved, seconded by Mr. Finn that the Board of Education approves the Renewal Agreement with Sodexho America LLC for the 2009-10 school year at a rate of \$2.7167 per reimbursable meal, \$.0753 per meal management fee, \$2.7167 per a la carte equivalent meal and an a la carte management fee of \$18,594.45.

On a roll call vote: Ayes: Brown, Goldberg, Finn, Wallis, Pietro, and Kropf. Nays: None. Motion passed. Supporting documents will be included with these minutes.

**Facilities  
Services Contract**

Ms. Kalou outlined that on April 3, 2009, the District opened bids for cleaning, maintenance and grounds services. Four companies submitted bids with GCA Services Group of Downers Grove being the lowest bidder at \$2,168,996 for the three services including estimated overtime. The specification called for fixed prices during the next five years with the District having the option to award the contract each year. In order to compare this with the existing functions, expenses of \$627,376 were outlined for the 2009-10 budget year for the Facility Director, Facility Coordinator, vehicles, work order system, summer help, contingency, etc. Present Facility Management Services costs are \$3,100,000 for the Aramark contract which ends June 30, 2009. Expenses for 2009-10 are budgeted at \$2,800,000 saving the District \$300,000. Any savings realized by the District can partially fund next year's Facility Capital Plan if the Board so desires.

Mr. Kropf moved, seconded by Mr. Finn that the Board of Education award a one year contract to GCA for Facility Management Services for \$2,146,953 (excluding overtime) starting July 1, 2009 renewable each year thereafter for 4 additional years at the quoted prices.

On a roll call vote: Ayes: Brown, Goldberg, Finn, Wallis, Pietro, and Kropf. Nays: None. Motion passed.

Mr. Finn moved, seconded by Mr. Goldberg to That the Board of Education approves the incorporation of additional expenses of \$627,376 into the 2009-10 Facilities budget as outlined above and previously.

On a roll call vote: Ayes: Brown, Goldberg, Finn, Wallis, Pietro, and Kropf. Nays: None. Motion passed.

**Contracts over  
\$1,000**

Ms. Kalou noted that Section 10-20.21 of the School Code requires all vendor contracts for - goods and services that are intended to generate additional revenue and other remunerations greater than \$1,000 that are executed after July 1, 2007 to be approved by the Board of Education. The High School is entering into a 3 year agreement for photography services with Visual Image Photography (VIP). In addition to the commissions, VIP provides the equipment to make replacement student IDS and staff IDS at no cost. Additionally, the High School is entering into a three year agreement with Home Team Marketing, LLC for marketing within the athletic area. The District is reserving the right to approve the type of advertising. The High School will receive 50% of the net advertising revenues. These funds will be used for the high school Student Activities accounts. The Board of Education has the right to allow these funds to be provided to Student Activities. This is consistent with past practices.

Mr. Kropf moved, seconded by Mr. Pietro that the Board of Education approve the contract for high school for photography and related services with Visual Image Photography where commissions will be placed in their student activities accounts for the years 2009-10,2010-11 and 2012-13.

On a roll call vote: Ayes: Brown, Goldberg, Finn, Wallis, Pietro, and Kropf. Nays: None. Motion passed. Supporting documents will be included with these minutes.

Mr. Pietro moved, seconded by Mr. Kropf that the Board of Education approve the contract for high school for marketing with Home Team Marketing LLC where revenues will be placed in their student activities accounts for the years 2009-10,2010-11 and 2012-13.

On a roll call vote: Ayes: Brown, Goldberg, Finn, Wallis, Pietro, and Kropf. Nays: None. Motion passed. Supporting documents will be included with these minutes.

**Notice to  
Withdraw from  
Natural Gas and  
Electric Co-op**

Ms. Kalou noted that the District has been a member of the Intergovernmental Utilities Purchasing Cooperative Agreement for many years. There are more than 100 school districts and other local governments in the co-operative. The primary objective of the co-operative has been to allow the District to purchase electricity and natural gas at reduced rates because of the large volume. Because of the district's size, it is believed that the District could save money by pulling out of the co-operative and entering into our own agreements, allowing better management of our storage and natural gas purchasing. The Intergovernmental Agreement allows for withdrawal with a six month notice, but does not allow for withdrawal as long as a member is obligated to purchase natural gas or electricity. Last summer the cooperative entered into an agreement to purchase electricity through December of 2010. Therefore, the District is requesting to withdrawal effective November 29, 2009 for natural gas and January 1,201 1 for electricity. Attached is information on how the natural gas purchases will work for purchases after the withdraw date. These purchases will begin immediately for future natural gas.

Mr. Kropf moved, seconded by Mr. Finn that the Board of Education directs the Administration to issue a letter of withdrawal from the IUPC natural gas and electric co-operative effective November 29,2009 for natural gas and effective January 1, 201 1 for electricity and allows the Administration the authorization to purchase natural gas and/or electricity for usage after the withdraw dates.

On a roll call vote: Ayes: Brown, Goldberg, Finn, Wallis, Pietro, and Kropf. Nays: None. Motion passed.

**Bid Approval –  
P.E. Uniforms**

Ms. Kalou reviewed that on April 30" the District opened bids for PE uniforms. Attached is the bid tabulation. The low bid was from Ambassador Athletic. Ambassador bid an alternate short that was inspected by the PE Department Chair and found to be acceptable. Included in the bid is the option to extend for a second and third year at the sole option of the District. Ambassador's bid included language that the only increase in price would come if the cost of the shorts or shirt increased and that increase would be documented.

Mr. Goldberg moved, seconded by Mr. Finn that the Board of Education approves the Physical Education Uniform Bid from Ambassador Apparel in the amount of \$15,536.77

On a roll call vote: Ayes: Brown, Goldberg, Finn, Wallis, Pietro, and Kropf. Nays: None. Motion passed.

**Bid Approval –  
Roof Repairs  
and  
Replacements**

Ms. Kalou outlined that on April 30<sup>th</sup> the District opened bids for roof work that will be completed this summer. The District re-bid the work because of some confusion on the insulation specifications in the original RFP. Attached is the bid tabulation and a recommendation letter from Ruck Pate. We are recommending replacement of a roof section at May Whitney and alternate 2, which is a section of roof at Seth Paine. The budget does not

provide sufficient funding to award alternate 1. Alternate 2 was selected over alternate 1 as the roof in alternate 1 is above the gym and the roof in alternate 2 is above classrooms. Currently, there is \$530,000 in the budget for roofs. We will be awarding as contract for \$409,000 and will beholding approximately \$50,000 as a contingency for replacement of damaged board and other materials.

Mr. Pietro moved, seconded by Mr. Goldberg that the Board of Education approves the Roof Replacement Bid in the base amount of \$325,000 and alternate 2 in the amount of \$84,000 for a total contract amount of \$409,000 with All American Roofing.

On a roll call vote: Ayes: Brown, Goldberg, Finn, Wallis, Pietro, and Kropf. Nays: None. Motion passed.

### **Bid Approval – Asphalt Repairs**

Ms. Kalou reviewed that the District received proposals from Civil Engineering Consultants for analysis of all concrete and asphalt surfaces. Gewalt Hamilton of Vernon Hills was awarded a contract for \$22,700 for the analysis, for writing a specification for this summer's work, for project management this summer and for preparing a 10 year master plan. On May 8, 2009, the District opened public bids for asphalt and concrete repairs/replacement throughout the District. This project will encompass concrete curb/sidewalk repairs and asphalt pothole repairs at each facility along with major asphalt replacement at Seth Paine, Isaac Fox, May Whitney and the High School. Nine companies submitted bids with the lowest being Performance Paving of Wauconda. Bids consisted of a base bid portion and unit prices so that this project can fit the allocated budget of \$300,000

Ms. Wallis moved, seconded by Mr. Pietro that the Board of Education awards a contract to Performance Paving for \$270,000 for asphalt/concrete repairs and replacement throughout the District this summer.

On a roll call vote: Ayes: Brown, Goldberg, Finn, Wallis, Pietro, and Kropf. Nays: None. Motion passed.

### **Bid Approval – Temperature Controls**

Ms. Kalou reviewed that in the summer remodeling project, district architect and mechanical engineers specified a new boiler at May Whitney along with the replacement of the temperature control system. The boiler system came in on budget and was awarded as part of the general contract to Boller Construction Company, while the bid for the temperature control system came in significantly over budget. The specification was rewritten with a base bid to replace all of the classroom temperature controls, an additive alternate for the gym and unit prices for other areas (gym, library and cafeteria) to be able to meet the budget of \$146,000. On May 13, 2009, the District opened public bids from three companies for this work with Automatic Building Controls of Park Ridge being the low bidder on the base bid and Mechanical Inc. of Freeport being the low bidder on the gym and unit prices. This work will improve the temperatures in the May Whitney school and save \$2-4,000 of energy each year.

Mr. Goldberg moved, seconded by Mrs. Wallis that the Board of Education awards a contract to Automatic Building Controls for \$92,000 and to Mechanical Inc. for \$46,860 for the gym, library and cafeteria for the replacement of temperature controls and connection to an energy management system.

On a roll call vote: Ayes: Brown, Goldberg, Finn, Wallis, Pietro, and Kropf. Nays: None. Motion passed.

### **Textbook Adoptions**

Dr. Egan reviewed that the District Science curriculum is in the second year of curriculum review which includes identifying whether new or revised textbooks are needed. The science departments at the two middle schools and high school have been integral in working with the K-12 Science Curriculum Review Committee, and have conducted a thorough review of the resources available. Of the total cost of \$235,534.23 - \$128,206.95 will be covered with Illinois Textbook Loan funds, and the remainder of \$107,317.28 will come from the District textbook budget.

Mr. Kropf moved, seconded by Mr. Finn to adopt the Middle and High School science textbooks as identified in the attached document.

On a roll call vote: Ayes: Brown, Goldberg, Finn, Wallis, Pietro, and Kropf. Nays: None. Motion passed. Supporting documents will be attached to these minutes.

**Field Trip Approval**

Mr. Pietro moved, seconded by Mr. Finn to approve the Lake Zurich High School Orchesis Dance Company field trip to Miami, Florida from January 2 through January 6, 2010.

On a roll call vote: Ayes: Brown, Goldberg, Finn, Pietro, Kropf, and Wallis. Nays: None. Motion passed.

**Additional Information**

Dr. Knutson reviewed the Freedom of Information Act requests received and the donations of technology equipment to the district. He also noted that community fundraising efforts are reporting very close to the target amount needed to restore most of the activities slated for elimination or reduction.

**Committee Reports**

Standing Board committees will schedule their next meetings as needed.

**Closed Session**

Mr. Kropf moved, seconded by Mr. Goldberg to adjourn to closed session to discuss personnel matters: the appointment, employment, compensation, performance, discipline or dismissal of specific employees of the public body.

On a roll call vote: Ayes: Brown, Pietro, Goldberg, Finn, Kropf, and Wallis.

The Board adjourned to closed session at 8:26 pm.  
The Board returned to open session at 9:00 pm.

**Adjournment**

As there were no additional items on the agenda, Mr. Kropf moved, seconded by Mr. Pietro to adjourn the meeting at 9:01 pm. On a voice vote, all members voted aye.

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Mrs. Kathy Brown  
President, Board of Education  
C.U.S.D. #95 Lake Zurich, IL

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Mrs. Kathleen Wallis  
Secretary, Board of Education  
C.U.S.D. #95 Lake Zurich, IL

*Respectfully submitted, Marsha Smyser Board Clerk*

*6/25/09 Date Minutes Approved by the Board of Education,*

*6/29/09 Date Minutes Made Available for Public Inspection,*

*6/29/09 Date Minutes Posted on the District Website*