

REGULAR MEETING OF THE BOARD OF EDUCATION

COMMUNITY UNIT SCHOOL DISTRICT #95

June 25, 2009, Lake Zurich High School

300 Church Street, Lake Zurich

Minutes

Board President Brown called the regular meeting to order at 7:05 p.m.

A call of the roll showed the following members present: Goldberg, Brown, Burke, Pietro, Finn, Wallis, and Kropf. Absent: None. Dr. Knutson led the Pledge of Allegiance.

Mrs. Brown expressed sympathy for the family and friends of a staff member who recently passed away. She also thanked the administrators who will be leaving the District this next week, Dr. Knutson who is retiring, Jim Jennings, and Mary Kalou are moving on to pursue other opportunities.

The annual report from the District demographer, Sarah Kemp of the University of Wisconsin was present and gave the Board an update to her previous reports. Enrollment trends were updated from the last report, noting that the downward trend in enrollment is continuing with an anticipation of a 7 – 8% decline in enrollment over the next ten years. She advises a review of the information every 3 years to determine whether most recent birth rate and housing starts data for the area confirm the current conclusions.

Consent Agenda The items included for consideration on the Consent Agenda:

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| A. | Approval of Minutes | |
| | Board of Education, Open Session | May 28, 2009 |
| | Board of Education, Closed Session | June 4, 2009 |
| | Board of Education, Special Meeting | June 4, 2009 |
| | Board of Education, Closed Session | June 11, 2009 |
| | Board of Education, Special Meeting | June 11, 2009 |
| | Committee of the Whole, Open Session | June 11, 2009 |
| B. | Treasurer's Report | |
| C. | Personnel Report (Revised) | |
| D. | Professional Services Providers | |
| E. | Appointment of Successor Trustee | |
| F. | Annual Appointments | |

Mr. Pietro moved, seconded by Mrs. Wallis to approve the consent agenda as prepared and presented by the administration.

On a roll call vote: Ayes: Brown, Burke, Goldberg, Finn, Wallis, Pietro, and Kropf. Nays: None. Motion passed. Supporting documents will be included with these minutes.

Public Comments Mrs. Petraglia spoke to the Board to request additional support in the discipline office at the high school.

Check Register Ms. Kalou presented the check register for the last half of May and to date in June and asked for approval. The register also includes payments from the imprest fund, bond fund, and the building activity monthly account reports.

Mr. Finn moved, seconded by Mr. Goldberg to approve the check register for payments from the imprest fund, disbursements from the bond fund, and student activity monthly reports, as presented by the Administration.

On a roll call vote: Ayes: Brown, Burke, Goldberg, Finn, Wallis, Pietro, and Kropf. Nays: None. Motion passed. Supporting documents will be included with these minutes.

**2009-2010
Tentative Budget**

Ms. Kalou presented the Tentative Budget for 2009-2010 and noted \$493,000 was received and deposited this fiscal year in payment of tuition due from new students in the TIF district. The budget also includes the re-instatements that will be funded through community fundraising efforts. The projection is for a \$1,294,676 surplus in all funds except the Debt service fund. When additional information comes forward the following changes will need to be made to the final budget:

- Updated grant and State figures based on the State budget
- Impact of additional staff turnover
- ARRA IDEA funds (approximately \$1 million)
- Updated beginning Fund Balance based on actual results

The Tentative Budget will go on display after it is adopted, a Public Hearing will be held on the budget in August, and the Final Budget will be considered for adoption in September.

Mr. Kropf moved, seconded by Mr. Pietro that the Board of Education approves the tentative budget for the 2009-2010 fiscal year as presented with total revenues and other financing sources of \$91,307,710 and total expenditures and other financing uses of \$89,974,554.

On a roll call vote: Ayes: Brown, Burke, Goldberg, Finn, Wallis, Pietro, and Kropf. Nays: None. Motion passed. Supporting documents will be included with these minutes.

**Extension of
Time for Health
Life and Safety**

Ms. Kalou reviewed that the Board must approve the applications for extension of time to complete the Health Life Safety Amendments. The items marked urgent should be repaired within one year; because of the limit on funds available for repairs, the District is only repairing one item marked as urgent this year, that being the lintel at Seth Paine. The other urgent items are at the old May Whitney and Charles Quentin and as they will not be occupied, an extension is being requested for those items. The other items listed are scheduled as part of the five year plan. Because of the financial condition of the District, many of the listed items totaling \$6.3 million will not be able to be addressed by 2013. In addition, the 10 year Life Safety Survey for the high school which is scheduled for next year, will add to the \$6.3 million total need.

Mr. Finn moved, seconded by Mr. Goldberg that the Board of Education approves the Applications for Extension of Time to Complete Health/Life Safety Work Items as presented.

Discussion on the motion: Members expressed the need set aside funds for the large dollar amount of repair work needed throughout the district, in addition to those items identified during the 10 year life safety inspection at the high school this year.

On a roll call vote: Ayes: Brown, Burke, Goldberg, Finn, Wallis, Pietro, and Kropf. Nays: None. Motion passed. Supporting documents will be included with these minutes.

**CLIC Insurance
Renewal**

Ms. Kalou noted that the District is a member of the Collective Liability Insurance Cooperative (CLIC). CLIC has 160 member districts for property and liability coverage and 113 member districts for worker's compensation coverage, giving it broader coverage and greater limits because of the pool size. Property Liability decreased by 8.2% and Worker's Compensation coverage increased by 26.5% (due to a correction in the payroll amount and a higher experience modification for the District).

Mr. Finn moved, seconded by Mr. Kropf that the Board of Education approves the CLIC insurance rates of \$311,231 for property liability insurance and \$363,290 for worker's compensation insurance for the 2009-2010 fiscal year.

On a roll call vote: Ayes: Brown, Burke, Goldberg, Finn, Wallis, Pietro, and Kropf. Nays: None. Motion passed.

**Transfer of
Interest Income**

Ms. Kalou reviewed that the School Code provides that money earned on the investment of monies within the bond and interest fund may be transferred from that fund to another fund of the school district without any requirement for repayment.

Mr. Kropf moved, seconded by Mr. Burke that the Board of Education adopts the Resolution transferring interest income from the Bond & Interest Fund to the Operations and Maintenance Fund in the estimated amount of \$88,000.

On a roll call vote: Ayes: Brown, Burke, Goldberg, Finn, Wallis, Pietro, and Kropf. Nays: None. Motion passed. Supporting documents will be included with these minutes.

Student Fees

Ms. Kalou reviewed that as part of the budget reduction and revenue enhancement work, it was determined that some fees should be assessed for the 2009-2010 school year.

Mr. Finn moved, seconded by Mr. Goldberg that the Board of Education approves the following student fees for the 2009-2010 school year: Middle School Activity Bus Fee of \$50, High School Weight Room Fee of \$20, Elementary Band, Orchestra and Chorus Fee of \$25, and a Child Development Fee of \$100 for first semester and \$150 for second semester with a \$10 discount if you sign up for both semesters.

On a roll call vote: Ayes: Brown, Burke, Goldberg, Finn, Wallis, Pietro, and Kropf. Nays: None. Motion passed.

**Bid Approval –
High School
Retaining Wall**

Ms. Kalou reviewed that she has received a revised recommendation letter from the District architect concerning the high school retaining wall. Based on input from the civil engineer and responses provided by Maneval Construction, their recommendation is to award the bid to the low bidder.

Mr. Kropf moved, seconded by Mr. Pietro that the Board of Education award the high school retaining wall bid to Maneval Construction in the amount of \$170,900.

On a roll call vote: Ayes: Brown, Burke, Goldberg, Finn, Wallis, Pietro, and Kropf. Nays: None. Motion passed.

**Maintenance
Vehicle Leases**

Ms. Kalou explained that all but one of the vehicles used for maintenance, snow plowing, landscaping and deliveries are presently owned by Aramark, and they have declined to sell those vehicles to the District. A request for proposals/quotations was advertised for all new vehicles for lease and for purchase. The low responsible bidder was GCA Services who will own the vehicles and lease them back to the District for 5 years. At the end of the lease period, they will be sold to the District for \$1. Insurance will be covered by GCA's insurance company with no liability for the District. This item falls within the budget submitted for 2009-2010.

Mr. Burke moved, seconded by Mr. Goldberg that the Board of Education approves the leasing of vehicles and direct the Facilities Director and Business Manager to finalize the lease costs and contract with GCA to lease vehicles (including plows, salt spreaders, towing eq., yellow caution lights, power lift gates, etc.) for less than \$4,275/month.

On a roll call vote: Ayes: Brown, Burke, Goldberg, Finn, Wallis, Pietro, and Kropf. Nays: None. Motion passed.

**Annual Approval
of District-Wide
Handbook**

Dr. Knutson noted that Board policy requires that the District Handbook be presented and approved annually prior to distribution. Changes to the handbook for the 2009-2010 school year include compliance regulations in the areas of health, transportation, special education and curriculum. Also, the new fee schedule, school directory, medical forms, and school calendar are included. The handbook will be mailed to each registered family within the District and extra copies are available in each building for staff and move-in families

throughout the year. The handbook will also be available on the District internet site.

Mrs. Wallis moved, seconded by Mr. Burke to approve the District Handbook for the 2009-2010 school year.

On a roll call vote: Ayes: Brown, Burke, Goldberg, Finn, Wallis, Pietro, and Kropf. Nays: None. Motion passed.

**Educational
Support
Personnel (ESP)
Wage
Adjustments**

Dr. Knutson reviewed that hourly rate increases given to Educational Support Personnel are based on the employee's performance rating, with the maximum increase of 2%. A rating of 5 equals 2%, 4 = 1.75%, 3 = 1.5%, ratings of 2 and 1 will be granted no increase in their hourly rates. In addition, those staff members whose new or current rate is over the maximum set for that position will receive a bonus amount equal to their increase percentage.

Mr. Pietro moved, seconded by Mrs. Wallis to approve the individual ESP and Transportation rates as presented by the Administration to be effective July 1, 2009.

On a roll call vote: Ayes: Brown, Goldberg, Finn, Wallis, Pietro, and Kropf. Nays: None. Motion passed. Supporting documents will be included with these minutes.

**Administrative
Salary
Adjustments**

Dr. Knutson noted that with the exception of the 3 administrators who are in the final three years prior to retirement and are eligible for the benefit of a raise, all other administrative increases are on hold at their 2008-2009 salary rate at this time.

Mr. Kropf moved, seconded by Mr. Goldberg to recommend approval of the salaries listed as attached and shared in closed session on June 11, 2009 to be effective 7/1/2009.

On a roll call vote: Ayes: Brown, Burke, Goldberg, Finn, Wallis, Pietro, and Kropf. Nays: None. Motion passed. Supporting documents will be included to these minutes.

**Additional
Information**

Dr. Knutson noted a Freedom of Information Request has been received from a district resident requesting to inspect various environmental test results.

Dr. Knutson expressed thanks to the Board of Education, staff and community members for their support during his tenure in District 95. He briefly outlined some of the challenges and successes of the last several years, and feels confident the District is in good hands going forward.

**Appointment of
Treasurer**

Mrs. Brown announced that the Board would need to appoint a treasurer to safeguard the District's funds, and that the newly appointed Assistant Superintendent of Business and Operations should be designated as that person.

Mr. Kropf moved, seconded by Mr. Pietro to appoint Mr. Jeffery King as the Treasurer of the Board of Education.

On a roll call vote: Ayes: Brown, Burke, Goldberg, Finn, Pietro, Kropf, and Wallis. Nays: None. Motion passed.

**Set Calendar for
Board Meeting
Dates 2009-2010**

Mrs. Wallis moved, seconded by Mr. Goldberg to approve the dates and times for Board of Education meetings for 2009-2010. Locations will be listed when they are finalized.

On a roll call vote: Ayes: Brown, Burke, Goldberg, Finn, Pietro, Kropf, and Wallis. Nays: None. Motion passed.

**Committee
Reports**

Standing Board committees will schedule their next meetings as needed. Mrs. Brown noted that committee assignments for the coming year are to be determined, with the exception of the Board Audit Committee where Mr. Finn and Mr. Kropf will continue to serve on that committee.

Adjournment

As there were no additional items on the agenda, Mr. Finn moved, seconded by Mr. Kropf to adjourn the meeting at 8:39 pm. On a voice vote, all members voted aye.

Mrs. Kathy Brown
President, Board of Education
C.U.S.D. #95 Lake Zurich, IL

Mrs. Kathleen Wallis
Secretary, Board of Education
C.U.S.D. #95 Lake Zurich, IL

Respectfully submitted, Marsha Smyser Board Clerk

July 23, 2009 Date Minutes Approved by the Board of Education,

July 27, 2009 Date Minutes Made Available for Public Inspection,

July 27, 2009 Date Minutes Posted on the District Website