

REGULAR MEETING OF THE BOARD OF EDUCATION
COMMUNITY UNIT SCHOOL DISTRICT #95
September 25, 2008, Lake Zurich High School, Lake Zurich

Board President Brown called the regular meeting to order at 7:00 p.m.

A call of the roll showed the following members present: Tieman, Putbress, Brown, Pietro, Hussey, Finn and Kropf. Absent: None.

Mr. Hussey led the Pledge of Allegiance.

Mrs. Brown noted that the Boundary Committee has been meeting regularly and will have another update to the Board of Education on Oct. 16, 2008 at a Committee of the Whole.

Consent Agenda

The items included for consideration on the Consent Agenda:

- A. Approval of Minutes
 - Committee of the Whole, Closed Session June 5, 2008
 - Committee of the Whole, Closed Session Aug. 14, 2008
 - Board of Education, Open Session Aug. 28, 2008
 - Board of Education, Closed Session Aug. 28, 2008
 - Committee of the Whole, Open Session Sept. 4, 2008
 - Committee of the Whole, Closed Session Sept. 4, 2008
 - Committee of the Whole, Open Session Sept. 11, 2008
 - Committee of the Whole, Closed Session Sept. 11, 2008
- B. Treasurer's Report
- C. Personnel Report & Addendum

Mr. Hussey moved, seconded by Mr. Tieman to approve the consent agenda as prepared and presented by the administration.

On a roll call vote: Ayes: Tieman, Finn, Hussey, Pietro, and Brown. Abstains: Kropf. Nays: None. Motion passed. Supporting documents will be attached to these minutes.

Public Comments

No members of the community came forward to address the Board.

Check Register

Ms. Kalou presented the check register and addendum for the last half of August and to date in September and asked for approval. The register also includes payments from the imprest fund, bond fund, and the building activity monthly account reports.

Mr. Kropf moved, seconded by Mr. Pietro to approve the check register, payments from the imprest fund, disbursements from the bond fund, and student activity monthly reports, as presented by the Administration.

On a roll call vote: Ayes: Kropf, Putbress, Finn, Hussey, Tieman, Pietro, and Brown. Nays: None. Motion passed. Supporting documents will be attached to these minutes.

**Fiscal Year 2009
Budget Adoption**

Ms. Kalou noted that the budget will include the additional \$500,000 recommended by the Budget Core Team, projecting a surplus of \$795,966 in all funds except the Debt Service Fund. The final budget includes the following changes from the tentative budget previously approved: Impact of additional turnover, reallocation among expenditures for the building budgets, updating beginning Fund Balance based on actual results, the addition of \$600,000 to the Capital Projects Fund for additional repairs needed at Spencer Loomis and Middle School North, and the TRS on-behalf payment was increased from \$3,640,000 to \$6,000,000 (recorded as both a revenue and expenditure as it has no impact on the surplus).

Mr. Tieman moved, seconded by Mr. Hussey that the Board of Education approves the budget for the 2008-09 fiscal year as presented with total revenues and other financing sources of \$88,005,963 and total expenditures and other financing uses of \$87,006,722.

On a roll call vote: Ayes: Brown, Tieman, Finn, Kropf, Hussey, Putbress, and Pietro. Nays: None. Motion passed.

Application for Recognition of Schools

Dr. Knutson noted that An annual certification by each principal that their building is in compliance with many provisions of the Illinois Administrative code is required. Each building does this electronically. After each building certifies compliance, or any explanations, the Board of Education must approve the application and send it to the Regional Office of Education prior to September 30th.

Mrs. Putbress moved, seconded by Mr. Kropf to approve the 2008-2009 Application for Recognition of Schools.

On a roll call vote: Ayes: Brown, Putbress, Finn, Hussey, Tieman, Pietro, and Kropf. Nays: None. Motion passed.

FOIA Report

Dr. Knutson reported on the FOIA request that had been received by the District regarding contracts for private providers of certain services, contracts for delivery of ready-mix concrete, and for the contracts relating to seal coating services. Each was responded to within the time limits required by statute. For information only.

Additional Information

The "Those who Excel" awards from the ISBE were announced: Award of Excellence – team = Foglia YMCA, Award of Merit – Administrator = Crystal Steker, and Award of Recognitions = Michelle Levin, Sandra Smith, John Keyzer, Kandise Keller, and Rebecca Welter. Congratulations to all.

Policy Revisions Second Reading

Recent policy committee sessions and the Illinois Association of School Boards recommend the addition of new policies and the revisions to others:

4:25 – Fund Balances – **New** – Emphasizes Board oversight responsibilities.

4:50 – Payment Procedures – Updated to require revolving funds and petty cash fund systems.

4:55 – Use of Credit and Procurement Cards – **NEW** Required policy if the district issues credit or procurement cards to employees or Board members.

4:80 – Accounting and Audits – Rewritten to include standards for business management and control.

4:90 – Activity Funds – Updated to comply with new ISBE rules

4:170 – Safety - Updated to comply with new AED requirements of outdoor physical fitness facilities

Mrs. Putbress moved, seconded by Mr. Pietro to adopt the additions and revisions to the Board of Education Policy Manual as read.

On a roll call vote: Ayes: Brown, Putbress, Tieman, Finn, Pietro, Hussey, and Kropf. Nays: None. Motion passed.

Committee Reports

The Board Policy Committee did not meet in September, with the next meeting scheduled for October 14th. The Parent Teacher Advisory/Behavioral Interventions Committee did not meet in September. The Audit Committee did not meet in September.

Additional Information

Included for Board members information: A listing of donations reported to the Superintendent's office: \$10,000.00 to the High School from the estate of Marie Miske in memory of former teacher Thomas J. O'Malley, \$3,700.00 to Isaac Fox Teachers (\$100.00 each) for Classroom Startup Funds from the Isaac Fox PTO. \$2,867.90 for Five LCD projectors to Isaac Fox Elementary School from the Isaac Fox PTO, \$13,364.96 for a Modular Wall Climber, Elevated Sandbox including Installation at Isaac Fox Elementary School for from the Isaac Fox PTO, and Priceless – for two violins and two cellos for Charles Quentin and Sarah Adams Elementary Schools from Hoffman Strings, Ltd.

Closed Session

Mr. Hussey moved, seconded by Mr. Finn to adjourn to closed session to discuss: Personnel matters. Mrs. Brown noted that the Board would probably take action at the conclusion of the closed session.

On a voice call vote: Ayes: Brown, Putbress, Tieman, Pietro, and Kropf. Nays: None. Motion passed.

The Board adjourned to closed session at 7:26 pm
The Board returned to open meeting at 8:14 pm.

Possible Action Based on Closed Session Deliberations

Mr. Pietro moved, seconded by Mr. Finn to approve the appointment of Dr. Michael Egan to be Superintendent of Schools effective July 1, 2009, and to appoint the Board President and Board Secretary to execute all necessary documents for that appointment.

On a roll call vote: Ayes: Brown, Putbress, Tieman, Finn, Pietro, Hussey, and Kropf. Nays: None. Motion passed.

Adjournment

As there were no additional items on the agenda, Mr. Finn moved, seconded by Mr. Pietro to adjourn the meeting. On a voice vote, all members voted aye at 8:15 pm.

Mrs. Kathy Brown
President, Board of Education
C.U.S.D. #95 Lake Zurich, IL

Mrs. Jan Putbress
Secretary, Board of Education
C.U.S.D. #95 Lake Zurich, IL

Respectfully submitted, Marsha Smyser Board Clerk

Oct. 23, 2008 Date Minutes Approved by the Board of Education,

Oct. 24, 2008 Date Minutes Made Available for Public Inspection

Oct. 24, 2008 Date Minutes Posted on the District Website