

Community Unit School District #95 - Board of Education

Committee of the Whole - Regular Meeting

May 14, 2009 - Lake Zurich High School

Board President Kathy Brown called the meeting to order at 6:02 pm, and a call of the roll showed:
Members Present: Mrs. Brown, Mr. Kropf, Mr. Pietro, Mr. Finn, Mrs. Wallis, Mr. Goldberg, and Mr. Burke.
Members Absent: None.

Public Comments – Mrs. Maloney came forward to address the Board on her concerns about the possibility of lead paint, possibility of asbestos and possibility of plaster in the ceiling at May Whitney.

9-10 Budget Discussion

Ms. Kalou reviewed that at the last Board of Education Meeting, the Board requested additional information on class size, impact on the technology obsolescence that was reduced and information on the impact of the instructional technologist position. She shared the impact of reinstating 3 teachers at the high school on class sized, the impacts of the reduction in technology obsolescence and the instructional technologist on the budget.

The 3 additional FTE at the high school are on the re-instatement list for the Board of Education to consider in June. In addition, \$50,000 for technology obsolescence is on the re-instatement list. The instructional technologist position was a one time reduction for the 2009-10 school year, with the hope that this position could be added in 2010-11. Placing the computer teachers back at the middle schools is estimated at \$100,000, re-instating 3 FTE at the high school is estimated at \$150,000, the technology plan obsolescence was reduced by \$100,000, \$50,000 of which is on the re-instatement list, and the instructional technologist is estimated to cost \$60,000.

Members asked for historical data on tax collections for the last five years.

Further discussion on re-instatements will continue at the June 11, 2009 a Committee of The Whole Meeting at the time of the tentative budget presentation.

Air Quality Testing Update

Mr. Marzec updated the board on the ACM (asbestos containing materials), Radon, Lead Paint, and IAQ (Indoor Air Quality) in District 95 schools. He noted that the District complies with all mandated codes, and goes above and beyond the code requirements. Licensed consultants are used to monitor the District's compliance, and there are no outstanding areas of concern at this time. All reports are available for inspection by the community.

In the last 60 days he has had three concerns surface, all were investigated within 24 hours of receipt and found not to be of concern. The District is meeting all federal, state, ISBE and local standards regarding the monitoring of lead paint, radon, asbestos and IAQ/mold, and in a number of areas, the District goes well beyond what is required. The classroom environment is appropriate for the learning process. Our continuous improvement process will strengthen our program in the near future with items such as additional "green cleaning products", purchase of HEPA (High Efficiency Particulate Air) vacuums, and increased monitoring of CO2 levels, etc.

He proposes to develop a more extensive IAQ program using a mechanical engineering consultant and an indoor air consultant with input from an asbestos and lead paint consultant. More information on the program will come forward in October or November.

Facilities Management Contract –

Mr. Marzec reviewed that for over 20 years, Aramark has been providing Facility Management Services (FMS) consisting of management of custodial services (day and night cleaning), operations and maintenance (O&M) services including summer construction small project work and grounds / delivery / moving services. The present contract started July 1, 2004 and ends June 30, 2009. An extensive specification was written for Facility Management Services and advertised in the local papers for submission of both pricing and detailed proposals. Seven companies picked up the bids and toured our

facilities and four submitted prices/proposals. Aramark was the highest bidder and GCA who provides FMS for 31 school districts in northern Illinois is the lowest responsible bidder. Present budget for Facility Management Services (Aramark contract) is \$3,100,000. The low bid for the contract is \$2,168,996. In order to compare the FMS bids with the current budget, expenses of \$627,376 for leased vehicles, the facility director salary and benefits, 1.7 FTE administrative staff, summer college students to paint and mow grass, a new work order system, re-keying exterior doors, overtime for emergencies and special events, contingency, etc. are needed in the 2009-10 budget. New contract \$2,168,996 + \$627,376 expenses = \$2,796,372. The net savings to the District for the first year will be a minimum of \$300,000. He asks that the Board consider allocating these savings towards the 2010-11 Short Term Facility Capital Improvement Plan estimated by Ruck Pate at \$1,617,997 which is presently unfunded. The contract will come for approval at the May 28th Board meeting.

Bid Approvals –

- Physical Education Uniforms – On April 30th the District opened bids for PE uniforms. Attached is the bid tabulation. The low bid was from Ambassador Athletic. Ambassador bid an alternate short that was inspected by the PE Department Chair and found to be acceptable. Included in the bid is the option to extend for a second and third year at the sole option of the District. Ambassador's bid included language that the only increase in price would come if the cost of the shorts or shirt increased and that increase would be documented. Ambassador has many school clients including Barrington District 220, who are pleased with their performance. The District will be bringing bid recommendations to the Board at the May Board of Education Meeting.
- Asphalt Repairs - Asphalt parking/playground areas and concrete sidewalks/curbs throughout the District continue to deteriorate due to wear and tear, weather and improper design and installation in the past. This year, the District accepted proposals from consultants to evaluate all asphalt and concrete surfaces and formulate a ten year plan and address the most critical issues this summer with a budget of \$300,000. Gewalt Hamilton and Associates (Vernon Hills) was selected with a fee of \$22,700 plus reimbursables and an allowance of \$4,700 for pavement borings. The consulting engineers will project manage the work with oversight by the Director of Facilities. The three worst areas are the Seth Paine recess playground, Isaac Fox bus parking area and the May Whitney parking lot. The May Whitney lot is the worst in the District due to improper design (for buses) and due to the lack of sewers to collect and divert the water from under the asphalt. Specifications were written for the repair of these three areas and for minor spot repairs in asphalt in all school parking areas and concrete curb and sidewalk repairs at four schools. Due to funding constraints only one third of the May Whitney lot will be replaced along with new sewers and drainage this summer. \$300,000 was budgeted in the capital plan for this work. The bids were structured with a base bid and unit prices for additional work. The low bidder Performance Paving (Wauconda) is recommended. We anticipate spending \$300,000 on this project. The ten year plan will be presented to the Board later this year to outline how the District may want to plan this work during the next ten years. If the bid is approved at the May 28th Board of Education meeting, the work will be completed by August 15th.
- Temperature Controls – At May Whitney the temperature controls and the heating, ventilating and exhaust systems have been maintained and equipment has been replaced as it failed. Early this year, Metro Design Mechanical Consultants looked at all of the equipment and recommended that the 1959 boiler be replaced, that all of the temperature controls be replaced and that a BAS Building Automation System be installed to manage the process and provide for energy conservation. The boiler was included as a base bid item in the Summer Construction Project bid by Boller Construction and the other two items were Additive Alternates. When the prices came in, the Additive Alternates were \$481,109 with the base bid coming in at \$890,000. We went ahead with the base bid, and we decided to put together another bid with a reduced specification to cover only the classrooms to lower the cost. This equipment will regulate the temperatures in the classrooms and significantly improve the energy conservation aspects which will reduce electricity and natural gas costs. The consulting engineers will project manage the work with oversight by the Director of Facilities. \$145,800 was budgeted in the capital plan for this work. Three bids were received, and the low bidder - Automatic Building Controls will be recommended. If the bid is approved at the May 28th Board of Education meeting, the work will be completed by August 22nd.

ESP Wage Range Adjustments

Due to budgetary constraints this year, the process for determining wage range adjustments needed to be modified. It will be the recommendation to freeze and not increase the ranges for the 2009-2010 school year (effective July 1, 2009). The Administration will also recommend continuing the practice of awarding a bonus amount equal to the increase amount to any ESP member that is at or above the maximum for their salary range. Some members did not agree with the consideration of wage increases at this time, even though some of our support staff are the lowest paid in the area. Some members did not agree with the concept of the bonus for those staff members above the approved rate for their category. Individual wage adjustments based on performance ratings will come for approval in June.

Employee Health, Life and Dental Insurance Renewals

The Master Contract calls for the creation of a Joint Ongoing Insurance Committee to review insurance proposals and explore changes in the current insurance plans in order to control the costs as directed by the Board. In January 2009, the Board discussed the potential increases and set a target goal of 6% or lower. Our insurance broker brought in an increase of 4.9% with no changes to the medical plans. All other insurance programs such as Dental, Life/AD&D, and Long Term Disability will have no increase in premiums for September 1, 2009. The Committee recommends accepting the 4.9% increase in medical insurance from Blue Cross Blue Shield with no changes to the plan to be effective September 1, 2009.

Additional Information:

Mrs. Wallis will represent the District at SEDOL with Mr. Kropf as alternate.

The June 18th CoW will be an orientation session to give newer Board members more information about how the Board operates

Closed Session – Personnel

Mr. Finn moved, seconded by Mr. Kropf to adjourn to closed meeting to discuss: Personnel Matters, the appointment, employment, performance, compensation, discipline or dismissal of specific employees of the public body. On a roll call vote, all members present voted aye.

The Board adjourned to closed meeting at 8:52 pm.

The Board returned to open meeting at 9:20 pm.

As there were no further items on the agenda for the meeting, President Brown adjourned the meeting at 9:21 pm.

Mrs. Kathy Brown
President, Board of Education
C.U.S.D. #95, Lake Zurich, IL

Mrs. Kathleen Wallis
Secretary, Board of Education
C.U.S.D. #95, Lake Zurich, IL

Respectfully submitted, Marsha Smyser, Board Clerk

May 28, 2009 *Date Minutes Approved by the Board of Education,*

May 29, 2009 *Date Minutes Made Available for Public Inspection;*

May 29, 2009 *Date Minutes Posted on the District Website*