

Community Unit School District #95 - Board of Education
Committee of the Whole - Regular Meeting
December 11, 2008 –Lake Zurich High School Library

6:00 PM Regular Meeting

Board President Kathy Brown called the regular meeting to order at 6:00 pm, and a call of the roll showed:
Members Present: Mrs. Brown, Mr. Hussey, Mrs. Putbress, Mr. Pietro, Mr. Finn, and Mr. Kropf.
Members Absent: None

Public Comments

Mrs. Maloney came forward to state that she didn't feel EPA asbestos inspection standards are good enough. Mr. Tarbet came forward to dispute the comments of the previous speaker.

Program Review

Dr. Lou Gatta, representing ECRA Group was in attendance to present his company's proposal complete a Curriculum Review for CUSD 95. He asked the Board for feedback on:

- Alignment of the curriculum to the district's mission, philosophy and values
- Alignment of the instructional program to the district's mission, philosophy and values
- Alignment of the staff development program to the curriculum and instruction program
- How do you know if the C & I Program is successful?
- What are the greatest strengths of the C& I program?
- In what ways would you improve the District 95 curriculum and instruction program?

Surveys will take place in December/January:

- Administrator/Faculty/Staff Survey (online), Parent Survey (online), Student Survey (to be administered to a sample of ninth- and twelfth-graders)

ECRA will also be conducting a "Community Night" of focus groups with key District 95 stakeholders at a date to be determined after the first of the year. Classroom observations and interaction analyses will also take place in January or February 2009, along with a comprehensive longitudinal analysis of student achievement. The Curriculum Review Final Report will be presented in May 2009.

Response to Intervention Plan

Ms. Rosenfeld outlined that all school districts in Illinois are required to complete and submit a plan for the implementation of Response to Intervention (RtI) for the 200-2010 school year. That plan must be approved and submitted to the State by January 1, 2009, with implementation for the 2010-2011 academic year. Response to Intervention or RtI refers to how a student responds to individualized intervention designed to meet specific student needs. It is a general education approach emphasizing prevention and early support for all students and is not intended to serve primarily as a tool for pre-referral for special education. The goal of Response to Intervention is to intervene immediately through early identification, intervention, and progress monitoring to help students in need so that they may reach grade level expectations without falling behind. RtI requires quality instructional interventions for students who are at-risk due to low academic achievement and/or behavioral difficulties. There are four major parts in the process:

- 1. Universal Screening** - Screening of all students for identification of at-risk learners and gathering of diagnostic information.
- 2. Placement and Problem Solving** - Placement of identified students in tiers based on level of performance data. Matching interventions to the specific needs of struggling learners through a problem solving team approach.
- 3. Progress Monitoring** - Periodic assessment of students' progress and documentation of students' response to interventions.
- 4. Follow up** – Analyzing student performance, making changes in content and methodology based on response data, evaluating effectiveness of interventions, and matching educational decisions based on data.

Ms. Rosenfeld took questions from Board members.

2009-2010 School Calendar -

Dr. Knutson reviewed the process by which the calendar for next year has been created. The calendar committee met yesterday afternoon to finalize changes and recommendations for the calendar. We are recommending that graduation be on Memorial Day weekend (Saturday) each of the next two years. Additionally, we are making some slight modifications in the parent conferences schedule for this coming year and are waiting to see how those changes work before scheduling them for 2010-2011. The calendar will come for approval at the December 18th Board meeting.

RFP Duplicating Equipment

Ms. Kalou reviewed that the District currently has individual contracts for leasing and maintenance on each duplicating machine in the District, and is currently paying approximately \$283,000 per year for the machines at the locations included in the RFP.

In November the District sought proposals for duplicating equipment and received 10 proposals. A committee comprised of four teachers, four administrators and the print shop personal help draft the RFP and reviewed the proposals. The District investigated the lowest five proposals and found that other school districts were pleased with the services they were being provided from these companies. The committee is recommending awarding the duplicating machine contract to Canon Business Solutions. This contract will save the District approximately \$164,000 per year over the current costs. This savings will be reduced by approximately \$21,000 in the first year as the District will owe that amount on contracts that have not expired on equipment that we are replacing. The contract will save the District approximately \$164,000 per year over the current costs. This savings in the first year will be reduced by \$21,000, which is the leasing cost on equipment that is not expired. At the December 18, 2008 Board of Education meeting, the administration will recommend awarding the duplicating contract to Canon Business Solutions pending final attorney review.

Additional Information –

Student Assistance Program Update – has been postponed until late in January due to budget implications of the proposed program.

Community Forums on the Superintendent's recommendation to revise middle and elementary school boundaries will be held on three dates: Jan. 28 at Sarah Adams, Feb. 3 at Middle School North, and Feb. 9 at Middle School South, and discussion was held on the format of those meetings.

Closed Session – Personnel

Mr. Pietro moved, seconded by Mr. Hussey to adjourn to closed meeting to discuss: The selection of a person to fill a public office, including a vacancy in a public office, when the public body is given the power to appoint under law or ordinance. All members voted Aye.

The Board adjourned to closed meeting at 7:53 pm. The Board returned to open meeting at 8:20 pm. As there were no further items on the agenda for the meeting, President Brown adjourned the meeting at 8:21 p.m.

Mrs. Kathy Brown
President, Board of Education
C.U.S.D. #95
Lake Zurich, IL

Mrs. Jan Putbress
Secretary, Board of Education
C.U.S.D. #95
Lake Zurich, IL

Respectfully submitted, Marsha Smyser, Board Clerk

*December 18, 2008
December 22, 2008
December 22, 2008*

*Date Minutes Approved by the Board of Education,
Date Minutes Made Available for Public Inspection;
Date Minutes Posted on the District Website*