

Early Childhood Classroom Information

Mrs. Helman
Room 133
Voicemail # (847)540- 5282
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During school hours my phone will be on "do not ring." I will check my voice- mail before and after school everyday. E-mail is a great way to get a hold of me for simple issues. I will try to check my e-mail during a mid-day break and after school.

Notes: Please put all notes in an envelope and make sure your child's name is on the note. Your child will bring home a "Frog Binder" to be used for daily correspondence. Please keep notes short and to the point. I will look at this first thing each morning.

Child Pick-Up: When your child is being picked up from school we **MUST HAVE A NOTE**. If we do not have a note we are required to put them on their assigned bus. Please go to main office and they will call down to the room and an assistant will bring them down.

Absence: If your child is going to be absent, please notify the school secretary after 7:30 am. If your child is late to school you must check in at the main office before coming to class. Please e-mail me or call me also to inform me of any absences.

Backpack: Please send a backpack everyday and check it daily for notes or projects.

Item Identification: Please label ALL items (except school supplies) that your child brings to school.

Snacks: We will have two snack breaks during our day. Please send in two small snacks and label each with your child's name.

Change of Clothes: Each child should have a complete change of clothes to keep at school. If your child's clothes get dirty, we will send them home in a plastic bag in their backpack. Please send replacement clothing the next day. Also as the seasons change feel free to send in appropriate items and we will send home the original set. If your child

uses Pull-Ups/ diapers please send in a labeled supply. As the supply runs low we will send home a request for more.

Dress: We will go outside to the playground daily, except for when the office decides that it is indoor recess due to weather. Please dress your child for the weather and our fun, messy classroom activities.

I am looking forward to a great school year!! Thank you for helping to make your child's Early-Childhood experience positive, fun and happy!