

## **Sarah Adams PTO Minutes (May 4, 2009 Meeting)**

The May PTO meeting was called to order by Carol Cramer, who welcomed all in attendance.

### **PRESIDENT'S REPORT:**

For the 2009/2010 school year, the PTO will have more responsibility for printing due to the closing of the district print shop. The emphasis is to go as "paperless" as possible, for both budgetary and environmental reasons. The question was raised then if the parents are to use S.I.G.N., can there be an email reminder to check the website. Mrs. Mall said that there is a way to send an email to all parent email addresses to remind the parents to check S.I.G.N.

Also discussed was the possibility of having one of the room parents be a "PTO rep" for each classroom. This person would be the contact individual to get the word out when volunteers are needed for a committee, furthering the paperless concept. This could be the head room parent or another designated room parent. It was mentioned that it might be a good idea to have the head room parent have a list of upcoming events at the beginning of the year, so that parents can sign up then.

### **TREASURER'S REPORT:**

Gina Zanichelli will possibly be sharing the role of Treasurer for the 2009/2010 school year with Bobbie Carr.

Bobbie handed out a copy of the current budget forecast.

### **STEERING COMMITTEE REPORTS:**

#### **Fundraising**

##### **Book Fair**

The Book Fair will run from May 5<sup>th</sup> through May 7<sup>th</sup>. This Book Fair will run as a "BOGO" (Buy One, Get One) event, in order to provide more opportunities for students to stock up on summer reading material.

##### **Fun Fair**

Fun Fair made approximately \$2,100.00 and was well attended.

##### **Restaurant Nights**

The PTO was approached by Panda Express in Lake Zurich with the possibility of participating in a once-a-month restaurant night. This idea was seen favorably by all in attendance.

#### **School Related Committees**

Shelley Cooper passed around a list of open committee positions. At this time, the following positions still need a chairperson:

- Market Day (the dates will already be set)
- Cultural Arts (assemblies)
- Hospitality
- Room Parent Volunteer Coordinator
- Donations
- Silent Auction

- Restaurant Nights
- Spirit Wear
- Orbit Skate Night
- Fun Fair

### **Character Counts**

The Character Counts program will continue into the next school year, including the grade-level colored t-shirts. The assemblies for next year will try to be coordinated with that month's Character Counts theme. Kim Gross will need to know how many new families will need a new t-shirt. Replacement t-shirts will be available for purchase for those existing students who have lost or outgrown theirs.

### **Strongest Link**

Strongest Link raised \$1,275.00 (\$500 of that during school fundraisers) for the MS Walk. Thirty team members walked on May 3<sup>rd</sup>. The last Strongest Link meeting is Wednesday, May 13<sup>th</sup>. The possibility of having specific t-shirts designed for Strongest Link for the next school year was discussed, keeping in mind cost effectiveness.

### **Field Days**

Field Days will be Wednesday, May 27<sup>th</sup>, with the rain date being Friday, May 29<sup>th</sup>. Many volunteers are needed; please contact Gina Zanichelli for more information.

### **Student Assistance Program**

The question was asked whether the Reading Parent Volunteer program would continue into the next school year. Mrs. Mall affirmed that the program will run during the school day next year.

### **Student-Home Connections**

#### **Book Swap**

The Book Swap will be May 26<sup>th</sup>. The fifth grade will have the opportunity to swap first, so as to be able to pick grade appropriate books. Due to the first grade zoo field trip, they will have their opportunity for the swap on Wednesday, May 27<sup>th</sup> in the morning.

#### **School Supplies**

School Supply order forms will be going home soon. Kim Gross will be following up with this.

#### **Parent "Buddies"**

Sue Kamman and Hilary Schultz will be heading up this committee. Please contact them if you can volunteer in any way with the program (putting together new parent packets, etc). More details to come.

#### **Scouting Report**

Janell Morrison reported her findings on obtaining quotes for a school science night. The best package thus far is The Discovery Center in Rockford. The idea was discussed about asking a church group or high school science club members to volunteer to help run the stations so the parents can enjoy their time with the children.

### **TEACHER'S REPORT:**

The teachers are busy getting their rooms ready for Open House on May 7<sup>th</sup> and look forward to seeing all of the families there.

Minutes submitted by Heidi Davis